

MINUTES

Four Seasons Elementary School PTA

9/6/2022 6:07 PM | *Meeting called to order by Michelle Estes*

Michelle Estes

Jerri Cok Duyan

Omar Olmeda

Mariam Nasser Pelletier

Rachel Jack

Marykate Willhelm

*See attached sign in sheet

Approval of Minutes

Michelle Estes calls the meeting to order at 6:07 pm and thanks families for attending the meeting. Michelle begins by asking attendees to look over the minutes from the May 11th, 2022 meeting. Michelle asks for a motion to approve the minutes. A motion to approve was made by Megan Parks. Motion is seconded by Latonya Powell.

Approval of By-Laws

Michelle Estes explains that the PTA By-Laws have been updated this year to reflect the addition of a 2nd Secretary position, and to reflect the new PTA governing association (Free State PTA). A motion to approve the changes to the By-laws is made by Laura Mitchell. Motion is seconded by Megan Park.

Board Introductions

Michelle Estes begins by explaining that Board Elections took place at the May 2022 meeting, and introduces the 2022-2023 Board Members:

- President - Michelle Estes
- Vice President 1 - Jerri Cok Duyan
- Vice President 2 - Omar Olmeda
- Secretary 1 - Rachel Jack
- Secretary 2 - Marykate Willhelm
- Treasurer - Mariam Nasser Pelletier

President Reports

Michelle Estes welcomes everyone to the meeting and begins the updates. She explains that the PTA is excited to bring many new initiatives and experiences to the Four Seasons students, staff, and community this year. Items that will be implemented this year include:

- Four Skate Zone skate nights

- Fundraising - Boosterthon Fun Run and Restaurant Nights
- After school community events - Family Fun Nights, winter movie night, Military Appreciation night and a school dance
- Teacher and staff reimbursements
- PTA has purchased water stations for students
- PTA will be purchasing picnic tables for outdoor learning for students
- military appreciation night
- The PTA will assist with 5th grade picnic and promotion
- The PTA will have Feed the Teacher events - five lunches purchased by the PTA and five lunches donated by families.
- The PTA will fund the teacher treat cart biweekly to treat teachers`

Michelle Estes explains that for many of these events the PTA will need volunteers. She explains that active background checks must be on file for all volunteers, and encourages members to seek active background checks. She also mentions that all events will be cash only events.

Explains the following committees need volunteers and a chair:

- *Creative Arts Committee*
- *Hospitality Committee*
- *Family Fun Committee*
- *Fundraising Committee*
- *Membership Committee*
- *Yearbook Committee*
- *5th Grade Picnic/Promotion*
- *Fun Run*
- *Spirit Wear Committee*

Treasurer's Report

- Mariam Pelletier shares her Treasurer's report and budget. She explains that the PTA financial audit was completed in July and the results of the audit were clear. She discusses that the PTA will undergo another audit next summer.
- Mariam explain that due to covid, there has been less spending due to a lack of events. She discusses that the PTA has a balance of ~\$80,000, and that the PTA anticipates SY 22-23 income to be ~\$90,000 due to the Fun Run, Skate Nights, and Restaurant nights.
- She explains that the organizational expenses are higher than normal due to the purchase of a PTA Treasurer computer for secure transactions and data collection. She concludes by explaining that we anticipate to spend \$85,000 this year on events, Shark Shop, Principal projects, and providing water and outdoor classroom spaces.
- Mariam asks for a motion to approve the budget. Motion is made by Rachel Bond, seconded by Christina Beal.

Principal's Report

- Principal Passwaters begins her Principal's Report by welcoming families. She restates the sessions for the night will be at 6:30pm and 7:00pm. She thanks everyone for coming to the PTA meeting and Back to School Night.

Closing Remarks

Michelle Estes opens the floor for questions, to which there are none. Motion to adjourn 6:25 made by Deborah Wade, Seconded by Megan Parks.